

CABINET MEMBER FOR LIFELONG LEARNING, CULTURE AND LEISURE

Venue: Town Hall,
Moorgate Street,
Rotherham.

Date: Tuesday, 7th February, 2006

Time: 8.30 a.m.

A G E N D A

1. To determine if the following matters are to be considered under the categories suggested in accordance with the Local Government Act 1972.
2. To determine any item which the Chairman is of the opinion should be considered as a matter of urgency.
3. LEA Governor Appointments Panel (Page 1)
- to receive minutes
4. Budget Monitoring Report as at December, 2005 (Pages 2 - 3)
- to note forecast outturn for 2005/06 and forecast costs to the end of March, 2006
5. Extended opening hours for Archives and Local Studies Service (Pages 4 - 5)
- to note the report
6. Culture and Leisure Performance Report - April to December, 2005 (Pages 6 - 26)
- to receive the Performance Report
7. People's Network Acceptable Use Policy (Pages 27 - 33)
- co consider approval of the Revised Acceptable Use Policy and its introduction for all users of the People's Network

(The Chairman authorised consideration of the following item in order to keep members fully informed)

8. Schools Funding: Consultation Feedback and Way Forward (Pages 34 - 39)
- to note feedback from consultation, changes as described, and to seek approval that the formula continues to be reviewed over the next 2 years with the Schools Finance Strategy Team and the Schools Forum

The following item is likely to be considered in the absence of the press and public as being exempt under paragraphs 5, 7 and 8 of Part 1 of Schedule 12A to the Local Government Act 1972.

9. Indoor Bowling (Pages 40 - 42)
 - **to consider alternative options for an indoor bowling centre (Exempt under Paragraphs 5, 7 and 8 of the Act – report contains information relating to financial or business affairs of any particular person (other than the authority) and the amount of expenditure proposed to be incurred by the authority for the supply of goods or services).**

10. Date and Time of Next Meeting

LEA GOVERNORS APPOINTMENT PANEL
24th January, 2006

Present:- Councillor Boyes (in the Chair); and Councillors Austen and Littleboy.

Pursuant to Minute No. C50 of January 2000, consideration was given to nominations received to fill LEA vacancies on school governing bodies.

Resolved:- (1) That, with the effective date of appointment, the following appointment be made to school governing bodies:-

| | | |
|----------------------------------|---------------------|---------------|
| Bramley Sunnyside J & I | Mrs J Walsh | 24/01/06 |
| East Dene J & I | Mr R Griffiths, MBE | 24/01/06 |
| Kilnhurst Primary School | Mrs K Biddle | Deferred |
| | Mrs S Maleham | Deferred |
| Laughton J & I | Mr J Horsfield | 24/01/06 |
| Rawmarsh Sandhill Primary School | Mrs J South | Not |
| appointed | | |
| Redscope Primary School | Mr T Sherburn | Not appointed |
| Winterhill Secondary School | Mrs A Britland | 24/01/06 |
| Kelford Special School | Miss C Davison | 24/01/06 |
| | Mrs JE Skews | 24/01/06 |
| Newman Special School | Mr S Bowes | 24/01/06 |

All the above appointments are subject to satisfactory checks being undertaken.

(2) That all governing bodies be informed of the criteria used by this Panel when considering the re-appointment of LEA governors, and that appointments will not be made if insufficient information concerning an individual governor's attendances is not available.

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| ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS |
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|-----------|------------------------|--|
| 1. | Meeting: | Children and Young People’s Services Cabinet Member and Advisers Lifelong Learning, Culture and Leisure Cabinet Member and Advisers |
| 2. | Date: | 7th February 2006 |
| 3. | Title: | Budget Monitoring Report as at Dec 2005 (All Wards) |
| 4. | Programme Area: | Children and Young People’s Services |

5. Summary

This is the Sixth Budget Monitoring Report for Children and Young People’s Services in 2005/06 and the third separate report, reflecting the organisational change that resulted in the formal cessation of the Education, Culture and Leisure Services Programme Area and the creation of the Children and Young People’s Services Programme Area on 1st October 2005.

The current forecast is for the former Education element of the service to achieve a balanced budget by the end of the financial year. This compares with a forecast overspend of £35k at the end of November.

6. Recommendations

Members are asked to note the forecast outturn for 2005/06 based on actual costs to 31st December 2005 and forecast costs to the end of March 2006.

7. Proposals and Details

The Education element within Children and Young People's Services is currently forecasting to spend to budget by the end of the financial year following a report to Cabinet on 25th January which approved a £35k increase to the Programme Area cash limit.

There remains a potential pressure in respect of the Special Education Needs budget where there is a probability that 3 high costs placements will have to be met through Out Of Authority provision as the needs of the children cannot be met within the Borough. If these placements are made before the end of the financial year it is unlikely that these costs will be contained within budget.

8. Finance

The current forecast as at 31st December 2005 is for the former Education Services within Children and Young People's Services to spend to budget.

9. Risks and Uncertainties

Underlying risks presently identified and under evaluation are:

- Costs relating to the operation of the Strategic Partnership with RBT have not yet been processed. It is assumed that these charges will outturn on budget.
- The potential costs of up to 3 Out of Authority placements should the children be placed before the end of the financial year.

10. Policy and Performance Agenda Implications

The forecast outturn as at 31st December 2005 shows that spend will be in line with the Programme Area cash limit for 2005/06.

11. Background Papers and Consultation

This report has been discussed with the Senior Executive Director of Children and Young People's Services and the Executive Director of Finance.

Contact Name: Pete Hudson, Strategic Finance Officer, Ext. 2550,
peter.hudson@rotherham.gov.uk

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS

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|----|------------------------|--|
| 1. | Meeting: | Cabinet Member for Lifelong Learning, Culture and Leisure |
| 2. | Date: | 7th February 2006 |
| 3. | Title: | Extended opening hours for Archives and Local Studies Service |
| 4. | Programme Area: | Children & Young People's Services |

5. Summary:

Owing to the increase in full-time equivalent staff to 6.8 from 5.6 earlier this year (see report May 2005), the Service is now in a position to open the searchroom over lunchtimes on Tuesdays, Wednesdays and Fridays. The extended opening hours will be in place from Tuesday 31st January 2006.

6. Recommendations:

That the report is noted.

7. Proposals and Details:

The additional staff capacity, now that all members of staff are fully trained, allows for this improvement in public service. Lunchtime opening ceased in April 1997 owing to staff shortages and the difficulties in providing a consistent service. Customer comments since then have regularly indicated the desirability of opening over the lunchtime period, and members of the Service staff are pleased that we are now in a position to offer this consistent, all-day service three days a week.

With effect from 31st January 2006 the opening hours of the Archives & Local Studies Service will be:

| | |
|----------------------------|---------------------|
| Tuesday, Wednesday, Friday | 10am-5pm |
| Thursday | 1pm-7pm |
| Saturday | 9.30am-1pm, 2pm-4pm |
| Sunday, Monday | Closed |

8. Finance:

There are no financial implications to this change: the increase in staffing was made at the beginning of the financial year, and from within the existing revenue budget.

9. Risks and Uncertainties:

None.

10. Policy and Performance Agenda Implications:

Increasing opening hours will be in line with the recommendations of The National Archives *Standard for Record Repositories* (2004) and best practice on access and with those of the National Council on Archives: Public Services Quality Group, *A Standard for Access to Archives* (2003). Meeting these standards is important if we are to continue to retain our status with the Lord Chancellor as a place of deposit for public records.

This improvement in service is also in line with Council priorities, in particular the improvement of access to facilities for learning, skills development and enjoyment.

11. Background Papers and Consultation:

This report has been approved by Phil Rogers, Head of Service, Culture & Leisure.

Contact Name : Sarah Wickham, Principal Officer Archives & Local Studies ext. 3612, sarah.wickham@rotherham.gov.uk

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| ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS |
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|-----------|------------------------|--|
| 1. | Meeting: | Lifelong Learning, Culture and Leisure Cabinet Member and Advisers |
| 2. | Date: | 7th February 2006 |
| 3. | Title: | Culture & Leisure Performance Report April – December 2005 <ul style="list-style-type: none"> • Covering Report • Appendix 1 - Culture & Leisure 2005/06 Performance Indicators 3rd Quarter Report` • Appendix 2 – Action Plans • Appendix 3 - Customer Complaints, April – December 2005 [Wards affected – All] |
| 4. | Programme Area: | Children and Young People's Services |

5. Summary

This report sets out for the 3rd quarter of 2005/06:

- Progress against Culture and Leisure Service Plan performance indicators
- Action Plans against high risk performance indicators
- Summary data for customer complaints

6. Recommendations

That the Performance Report be received.

7. Proposals and Details

Performance Indicators

Performance Monitoring reports are submitted to the Cabinet Member each quarter as part of the annual performance management timetable.

Regular monitoring and reporting ensures members are kept informed of progress or difficulties against agreed Service Plan priorities and targets

The 2005/06 – 2007/08 Culture & Leisure Service Plan includes 47 performance indicators (PI's). These are predominantly 'local' but the list also includes a number of Government defined BVPI's.

Appendix 1 summarises current performance against Culture & Leisure PI's under the relevant Corporate Plan strategic objectives of:

- Learning
- Achieving
- Alive
- Safe
- Proud
- Fair
- Sustainable
- Excellent

Current performance is indicated by a 'traffic light' system as follows:

| | | |
|-------------------------|---|--|
| On Target / Achieved | On Target but Some Identified Risks | Target not achieved / High Risk of not being Achieved |
| G | Y | R |

Where a performance indicator is marked Red, '*Target not Achieved / High Risk of not being Achieved*', Action Plans are developed to address performance and included with Appendix 2 of this report.

A number of Culture & Leisure performance indicators are reported annually, at the close of the financial year. In these instances the quarterly performance column in the Appendix 1 table is left blank and an explanatory note inserted into the Comments column.

2005/06 is the inaugural year for the majority of Culture and Leisure Service Plan performance indicators. The emphasis for 2005/06, therefore, is the collection of base year data to inform subsequent service development, planning and target setting. As a result a large number of performance indicators are either assigned provisional targets or no targets thereby leaving the relevant column the Appendix 1 table blank.

Performance Exceptions

At the close of the 3rd quarter **CSPI 03 BVPI 170c The Number of Pupils Visiting Museums and Galleries in Organised School Trips** was the only Culture & Leisure PI categorised as *High Risk of not being Achieved* with a year end projection of 1,600 falling below the target of 2,750. This was due to the delay in re-opening of Clifton Park Museum affecting the re-launch of the curriculum programme for schools.

A detailed Action Plan for **CSPI 03 BVPI 170c** is included as Appendix 2.

Complaints Monitoring

Within the period April 2005 to December 2005 there were a total of 28 official complaints received by Culture & Leisure Services. Twelve were upheld.

Details of complaints are included as Appendix 3 to this report.

8. Finance

There are no financial implications to this report. The relevant Service Leader and Budget Holder will address financial implications of the Action Plans. Members will be consulted where appropriate.

9. Risks and Uncertainties

In line with corporate guidance all our performance indicators are monitored for risk. The categories are High, Medium and Low reflecting the corporate traffic light system of Red, Amber and Green.

Risk is assessed by PI managers' projection of year-end performance, taking into account of any known internal or external influences, and comparing against published 2005/06 targets.

Action plans are in place to address performance where risk is High or previous outturn performance showed significant decline. These plans are progressed within teams and updates of progress against identified action will be assessed and reported regularly to Programme Area Performance Management Group and Cabinet Member and Advisers delegated powers until Members are satisfied that performance has sufficiently improved.

10. Policy and Performance Agenda Implications

The report is structured around the Council's priorities for performance management.

11. Background Papers and Consultation

- 2004/05 Culture & Leisure Performance Indicator Outturn Report
- Best Value Performance Plan 2005/06

Officer Contact: John Finnen, Service Development Officer
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Appendix 1 Culture and Leisure Service – Performance Report 3rd Quarter 2005/06.

Strategic Objective: Rotherham Learning

Culture & Leisure Service Aim 1: To improve the potential of Rotherham People by assisting them to develop through the provision of lifelong learning opportunities.

| Performance Indicator | Culture & Leisure Service | 1 st Qtr | 2 nd Qtr | 3 rd Qtr | 4 th Qtr | 05/06 Proj. | 05/06 Target | On Target | Comments / Risks |
|---|------------------------------|---------------------|---------------------|---------------------|---------------------|-------------|--------------|-----------|--|
| CSPI 01 a & b The number of (a) adult people and (b) young people taking part in Cultural Services activities that have a specific objective of learning or skills development | Libraries | 11,320 | 3,853 | 23,518 (38691) | - | 30,346 | 30,346 | G | <ul style="list-style-type: none"> Systems in development will enable reporting split by age range (i.e. young people and adults) for the 4th Qtr 2005/06 is a base year for this PI. Targets are calculated from a projection based on performance at the close of the 2nd quarter |
| | Museums | 1,785 | 1,355 | 1,842 (4982) | - | 3,140 | 3,140 | G | |
| | Theatre & Arts | 18,077 | 18,400 | 22,568 (59,045) | - | 36,477 | 36,477 | G | |
| | Archives | 26 | 12 | 110 (148) | - | 190 | 190 | G | |
| | Sports Development | 568 | 852 | 568 (1988) | - | 1,420 | 1,420 | G | |
| | Green Spaces | 15,717 | 21,807 | 544 (38,068) | - | 37,524 | 37,524 | G | |
| | Leisure Centres & Facilities | 103,520 | 98,088 | 79,871 (281,479) | - | 403,216 | 403,216 | G | |
| CSPI 02 Number of residents who feel they have increased self confidence and potential through involvement in Cultural activities | All Culture & Leisure | | | | | | | | <ul style="list-style-type: none"> The outturn result for this performance indicator will be calculated from responses to Question 11 in the Council Annual Quality of Life (QoL) survey scheduled to commence during early 2006. |
| CSPI 03 BVPI 170c The number of pupils visiting museums and galleries in organised school trips | Museums | 87 | 753 | 634 (1474) | - | 1,600 | 2,750 | R | <ul style="list-style-type: none"> Cumulative numbers for 2005/06 are in brackets. An Action Plan is set out in Appendix 2. |

Strategic Objective: Rotherham Learning

Culture & Leisure Service Aim 1: To improve the potential of Rotherham People by assisting them to develop through the provision of lifelong learning opportunities.

| Performance Indicator | Culture & Leisure Service | 1 st Qtr | 2 nd Qtr | 3 rd Qtr | 4 th Qtr | 05/06 Proj. | 05/06 Target | On Target | Comments / Risks |
|---|---------------------------|---------------------|---------------------|---------------------|---------------------|-------------|--------------|-----------|--|
| <ul style="list-style-type: none"> Number of access points | Libraries | 170 | 170 | 170 | - | 170 | 170 | G | <ul style="list-style-type: none"> Targets are provisional and assume the numbers of access points will be unchanged at the close of March 2006. The chief risk attached to this target is a decrease in access points will decrease should any C&L facilities are closed down |
| | Archives | 3 | 3 | 3 | | 3 | 3 | | |
| <ul style="list-style-type: none"> Usage numbers (no. of bookings) | Libraries | 73,730 | 34,047 | (107,777) | - | 147,460 | 140,000 | G | |
| | Archives | | 113 | | | 150 | 150 | | |

| Strategic Objective: Rotherham Achieving | | | | | | | | | |
|---|--|---------------------------|---------------------------|---------------------------|---------------------------|--------------------|---------------------|------------------|--|
| Culture & Leisure Service Aim 2: Increase the economic vitality of the Borough, specifically the town centre and disadvantaged communities, through targeted investment in cultural initiatives. | | | | | | | | | |
| Performance Indicator | Service | 1st Qtr | 2nd Qtr | 3rd Qtr | 4th Qtr | 05/06 Proj. | 05/06 Target | On Target | Comments / Risks |
| CSPI 04 £ leverage achieved by the local authority's investment in cultural facilities and services | Culture & Leisure Senior Management Team (SMT) | | | | | | | | Annual Target to be reported at closing of accounts at the end of the financial year |
| CSPI 05 % of local businesses who agree that Cultural Services makes a positive contribution to the local economy | Culture & Leisure Senior Management Team (SMT) | | | | | | | | The outturn result for this performance indicator from will be calculated from responses to a local Business Survey scheduled to commence during early 2006. |
| CSPI 06 £ leverage of local authority funding to external funding for cultural facilities, activities and events that contribute to the regeneration of disadvantaged communities | Culture & Leisure Senior Management Team (SMT) | | | | | | | | Annual Target to be reported at closing of accounts |

Strategic Objective: Rotherham Alive

Culture & Leisure Service Aim 3: Improve Quality of Life and levels of health and well being for all people in Rotherham by increasing and widening participation in cultural activities

| Performance Indicator | Service | 1 st Qtr | 2 nd Qtr | 3 rd Qtr | 4 th Qtr | 05/06 Projection | 05/06 Target | On Target | Comments / Risks |
|---|------------------------------|---------------------|---------------------|---------------------|---------------------|------------------|--------------|-----------|---|
| CSPI 07 a and b The number of adult people (16+) and young people taking part in cultural services activities with a specific objective for reducing the risk of illness or health improvement | Libraries | 0 | 0 | 0 | - | 0 | 0 | n/a | <ul style="list-style-type: none"> Systems in development will enable reporting split by age range (i.e. young people and adults) for the 4th. A zero score indicates no current reported input into this performance indicator. 2005/06 is a base year for this PI. Targets are calculated from a projection based on performance at the close of the 3rd quarter |
| | Museums | 0 | 0 | 0 | - | 0 | 0 | n/a | |
| | Theatre & Arts | 3,229 | 3,230 | 5,050 (11,509) | - | 12,918 | 12,918 | G | |
| | Sports Development | 180 | 0 | 0 | - | 180 | 180 | G | |
| | Green Spaces | 0 | 0 | 0 | - | 0 | 0 | n/a | |
| | Leisure Centres & Facilities | To be confirmed | | 5,643 (tbc) | - | 5,463 | 5,463 | G | |
| CSPI 08 The % of adults participating in at least 30mins of moderate intensity sport and physical activity on 3 or more days per week | Sports Development | | | 35% | | N/A | N/A | N/A | <ul style="list-style-type: none"> Current outturn is taken from the Sport England / MORI Yorkshire Participation Survey published in March 2005. The Active People Survey – data due approximately November 2006 – will provide updated data for 2006. Not target is set because 2005/06 is a base year. |
| CSPI 09 The % of young people participating in at least 60 mins of moderate intensity sport and physical activity on 3 or more days per week on average over a year | Sports Development | | | | | N/A | N/A | N/A | <ul style="list-style-type: none"> Sport England recommended performance indicator possibly due for deletion. The Yorkshire Participation Survey did not measure this PI and it is not confirmed for inclusion in 2006 CPA assessments. |
| CSPI 10 a The % of adult residents (16+) who state that participating in cultural or recreational activity has a beneficial impact on their quality of life | All Culture & Leisure | | | | | | | | The outturn result for this performance indicator will be calculated from user responses to Question 11 in the Council Annual Quality of Life (QoL) survey scheduled to commence during early 2006. |
| CSPI 10 b The % of young residents (Up to 16 years old) who state that participating in cultural or recreational activity has a beneficial impact on their quality of life | All Culture & Leisure | | | | | | | | |

| Strategic Objective: Rotherham Alive | | | | | | | | | |
|---|-----------------------|---------------------------|---------------------------|---------------------------|---------------------------|-------------------------|---------------------|------------------|--|
| Culture & Leisure Service Aim 3: Improve Quality of Life and levels of health and well being for all people in Rotherham by increasing and widening participation in cultural activities | | | | | | | | | |
| Performance Indicator | Service | 1st Qtr | 2nd Qtr | 3rd Qtr | 4th Qtr | 05/06 Projection | 05/06 Target | On Target | Comments / Risks |
| CSPI 11 a The % of adult residents (16+) who have used the services provided by cultural services at least once a month in the last 12 months | All Culture & Leisure | | | | | | | | The outturn result for this performance indicator from will be calculated from user responses to Question 9 in the Council Annual Quality of Life (QoL) survey scheduled to commence during early 2006 |
| CSPI 11 b The % of young residents (up to age 16) who have used the services provided by cultural services at least once a month in the last 12 months | All Culture & Leisure | | | | | | | | |
| CSPI 13 | | | | | | | | | |
| <ul style="list-style-type: none"> BVPI 170 a The number of visits to/usage's of museums per 1000 population BVPI 170 b Number of those visits that were in person per 1,000 population | Museums | 162 | 159 (321) | 96 (417) | - | 450 | 450 | G | <ul style="list-style-type: none"> The figure in brackets is the cumulative figure for 2005/06. Visitor figures per 1,000 population tend to decline during the third quarter of each year due to seasonal factors |
| CSPI 33 The % of 16- 19 participating in at least 30 mins moderate intensity physical activity on 3 or more days a week | Sports Development | | | | | | | | <ul style="list-style-type: none"> Sport England recommended performance indicator. Current outturn is taken from the Sport England / MORI Yorkshire Participation Survey published in March 2005. There is no target due to 2005/06 being the base year Pending Audit Commission conformation, this PI may factored into CPA Culture Block scores for 2006. |

49%
(Annual / Periodic)

| Strategic Objective: Rotherham Alive | | | | | | | | | |
|---|-----------------------------|---------------------|---------------------|---------------------|---------------------|----------------------------|--------------|-----------|--|
| Culture & Leisure Service Aim 3: Improve Quality of Life and levels of health and well being for all people in Rotherham by increasing and widening participation in cultural activities | | | | | | | | | |
| Performance Indicator | Service | 1 st Qtr | 2 nd Qtr | 3 rd Qtr | 4 th Qtr | 05/06 Projection | 05/06 Target | On Target | Comments / Risks |
| CSPI 34 The % of Socio economic group DE participating in moderate intensity physical activity on 3 or more days a week | Sports Development | | | | | 31% (Annual / Periodic) | | | <ul style="list-style-type: none"> Sport England recommended performance indicator. Current outturn is taken from the Sport England / MORI Yorkshire Participation Survey published in March 2005. There is no target due to 2005/06 being the base year Depending upon the outcome of Audit Commission expected during early 2006, this PI is likely to be factored into CPA Culture Block scores for 2006. |
| CSPI 35 % of 5 - 16 yr olds engaged in 2 hours a week minimum on high quality PE and School Sport within and beyond the curriculum | Sports Development | | | 66% | | See Comments | | G | <ul style="list-style-type: none"> The objective is to enhance the take-up of sporting opportunities by 5 to 16 year olds so that by 2008.75% in each School Sport Partnership spend a minimum of two hours each week on high quality PE and school sport within and beyond the curriculum. This is a joint DFES and DCMS PI. Current outturn data is based on surveys completed during July / August. |
| CSPI 36 Number of thousand visits to Culture & Leisure Services | All Culture & Leisure | 4,135 | 3,521 | 3,180 (10,827) | - | 14000 | 14000 | G | <ul style="list-style-type: none"> Figures represent 'thousand' visits rounded to nearest thousand. The figure in brackets is the cumulative figure for 2005/06 |
| CSPI 44 The number of people who participate in or attend an arts activity | Theatre & Arts | 51,730 | | 26,577 (62,732) | - | 72,310 | 72,310 | G | No Comments |
| CSPI 45 Swimming Pools & sports centres: The number of swims and other visits per 1,000 population | Leisure & Sports Facilities | 841 | 818 | 750 | - | 3380 | 3300 | G | No Comments |

| Strategic Objective: Rotherham Safe | | | | | | | | | |
|--|-----------------------|---------------------|---------------------|---------------------|---------------------|------------------|---|-----------|---|
| Culture & Leisure Service Aim 4: To contribute to safer neighbourhoods and better environments, through the active engagement of priority communities in cultural activity and targeting resources to improve priority sites. | | | | | | | | | |
| Key Performance indicator | Service | 1 st Qtr | 2 nd Qtr | 3 rd Qtr | 4 th Qtr | 05/06 Projection | 05/06 Target | On Target | Comments |
| CSPI 16 BV199 - % of parks and open spaces with relevant standards for safety and or environmental quality | Green Spaces | | | | | | | | <ul style="list-style-type: none"> Reported Annually Represents Culture & Leisure input into BV 199 Local Street & Environmental Cleanliness. EDS take overall ownership of this performance indicator. Data for C&L input will be obtained from EDS for end of year reporting. |
| CSPI 17 Numbers of young people involved in cultural activity with a specific objective to reduce the risk of crime and anti-social behaviour | All Culture & Leisure | 57 | 1 | 0 | - | 116 | 116 | G | Current data represents information supplied from the Sports Development Unit . |
| CSPI 26 The % of risk assessment action plans completed to timescale with 100% target | All Culture & Leisure | See Comments | | | | | | | |
| CSPI 27 The number of slips, trips and falls with target of 10% reduction by 2008 | All Culture & Leisure | | | | | | | | |
| CSPI 28 The number of manual handling injuries to staff with 20% reduction by 2008 | All Culture & Leisure | | | | | | | | |
| CSPI 38 BVPI 178 - % of total length of footpaths and other rights of way which were easy to use by members of the public | Green Spaces | See Comments | | 95% | 95% | G | <ul style="list-style-type: none"> Reported Annually Council lead on this BVPI is provided by EDS The target has been set to maintain Rotherham's exceptional performance against this PI. | | |

| Strategic Objective: Rotherham Proud | | | | | | | | | |
|---|------------------------|---------------------------|---------------------------|---------------------------|---------------------------|-------------------------|---------------------|------------------|---|
| Culture & Leisure Service Aim 5: Increase levels of civic pride and citizen involvement through the provision of inclusive cultural services, and opportunities for voluntary and community sector involvement | | | | | | | | | |
| Performance Indicator | Service | 1st Qtr | 2nd Qtr | 3rd Qtr | 4th Qtr | 05/06 Projection | 05/06 Target | On Target | Comments |
| CSPI 14 BVPI 119 - The % of residents Satisfied with Cultural Services | | See Comments | | | | | | | |
| CSPI 15 % of population involved in one hour volunteer work per week to support activity within the cultural sector | Leisure & Green Spaces | | 7% | | | See Comments | | | <ul style="list-style-type: none"> • Outturn is based on triennial user surveys. • Councils are not required to report BVPI 119 for 2005/06. However, comparative data will be collected via the Council's Quality of Life Annual Survey to commence in January 2006.. • Current outturn data is from the Sport England / MORI IPAQ survey of 2005 • There is no target due to 2005/06 being a base year. |
| CSPI 18 The % of satisfied a) adult and b) young people users of local authority cultural services | | See Comments | | | | | | | |
| CSPI 46 BVPI 118 The % of library users who: a) found the book or information wanted, b) reserved the book or information wanted c) Were satisfied with the outcome | | See Comments | | | | | | | |

| Strategic Objective: Sustainability | | | | | | | | | | |
|--|-----------------------|---------------------------|---------------------------|---------------------------|---------------------------|-------------------------|---------------------|------------------|-----------------|---|
| Culture & Leisure Service Aim 6: To embed sustainable development into all service plans and frontline delivery | | | | | | | | | | |
| Performance Indicator | Service | 1st Qtr | 2nd Qtr | 3rd Qtr | 4th Qtr | 05/06 Projection | 05/06 Target | On Target | Comments | |
| CSPI 29 BVPI 180 The energy consumption/m2 of local authority operational property | All Culture & Leisure | | | | | | | | | <ul style="list-style-type: none"> BVPI 180 was deleted for 2005/06 |
| CSPI 30 Reduction by 10% in mileage claims made by staff by 2008 | All Culture & Leisure | | | | | | | | | <ul style="list-style-type: none"> Reported annually. Progress towards 2008 target will be reported in the 2005/06 4th qtr monitoring report. |

| Strategic Objective: Rotherham Fair | | | | | | | | | |
|--|-----------------------|---------------------------|---------------------------|---------------------------|---------------------------|-------------------------|---------------------|------------------|---|
| Culture & Leisure Service Aim 7: To strive to ensure that everybody has equal access to the full range of our services irrespective of gender, age, race, disability, sexuality or religion, through appropriate communication, monitoring of usage, satisfaction ratings and complaints and equity training. | | | | | | | | | |
| Performance Indicator | Service | 1st Qtr | 2nd Qtr | 3rd Qtr | 4th Qtr | 05/06 Projection | 05/06 Target | On Target | Comments |
| CSPI 19 The representativeness of users of cultural services compared to the local population profile. | All Culture & Leisure | | | | | | | | <ul style="list-style-type: none"> Reported annually Outturn requires matching various data sources including user surveys and monitoring toolkit forms against local demographic data 2005/06 user data will be taken from various sources including surveys and performance monitoring sheets. |
| CSPI 20 % of Cultural Services Buildings open to the public in which all public areas are suitable for and accessible to disabled people (C&L input into corporate BVPI 156) | All Culture & Leisure | | | | | | | | <ul style="list-style-type: none"> Reported annually. The outturn will be derived from C&L data provided to the corporate centre for the end of year BVPI 156 score |
| CSPI 21 BVPI 2 The Equality Standard 1. The Equality Standard for Local Government 2. Duty to promote race equality | All Culture & Leisure | | | | | | | | <ul style="list-style-type: none"> Reported annually. Outturn data collected by the Chief Executive's Office |
| CSPI 41 Total Visits using Rother Card (Disadvantaged Groups) | All C&L services | 19,174 | 18,766 | 12,598 (50,538) | - | 67,000 | 67,300 | ✓ | <ul style="list-style-type: none"> The 2005/06 is a base year for this PI. The target and projection is derived from performance to date. |

| Strategic Objective: Rotherham Excellent | | | | | | | | | | |
|---|------------------------|---------------------|---------------------|---------------------|---------------------|------------------|--------------|-----------|--------------|---|
| Culture & Leisure Service Aim 8: Achieve excellence in cultural services provision through effective performance management, community engagement and partnership working | | | | | | | | | | |
| Performance Indicator | Service | 1 st Qtr | 2 nd Qtr | 3 rd Qtr | 4 th Qtr | 05/06 Projection | 05/06 Target | On Target | Comments | |
| CSPI 22 The % of key partners and stakeholders who think Culture and Leisure Services have improved | All Culture & Leisure | | | | | | | | See Comments | <ul style="list-style-type: none"> Reported every three years Not due for reporting in 2005/06 |
| CSPI 23 BVPI 220 Compliance against Public Library Standards: 1. Number of service standards achieved 2. Progress on meeting the standard for the previous year 3. Standards nearly met 4. Other service provision | Libraries | | | | | | | | See Comments | <ul style="list-style-type: none"> Reported annually End of year outturn will be reported in April 2006 |
| CSPI 24 CPA score for the Cultural services block | All Culture & Leisure | | See Comments | | | 2 | 2 | ✓ | | Achieved |
| CSPI 25 Improvement against TAES and QUEST quality award scores | Leisure & Green Spaces | | | | | | | ✓ | | <ul style="list-style-type: none"> Leisure Facilities have carried out some internal assessments based on TAES and will be using the outcomes to inform service planning. Reported annually |
| CSPI 31 Net Cost per museum visit / use | Museums | | | | | | | | | <ul style="list-style-type: none"> To be calculated in April 2006 from end of year costs divided by the number of users. Reported annually |
| CSPI 32 Cost per physical visit to libraries | Libraries | | | | | | | | | <ul style="list-style-type: none"> To be calculated in April from end of year costs divided by the number of users. |
| CSPI 47 Number of Green Space sites with Green Flag award | Green Spaces | | | | | | | ✓ | | <ul style="list-style-type: none"> On Target. Green Spaces plan to submit three application for Green Flag awards by March 2006. The Awards process will proceed during 2006/07 |

| Strategic Objective: Rotherham Excellent | | | | | | | | | |
|---|-----------------------------|---------------------|---------------------|---------------------|---------------------|------------------|--------------|-----------|--|
| Culture & Leisure Service Aim 8: Achieve excellence in cultural services provision through effective performance management, community engagement and partnership working | | | | | | | | | |
| Performance Indicator | Service | 1 st Qtr | 2 nd Qtr | 3 rd Qtr | 4 th Qtr | 05/06 Projection | 05/06 Target | On Target | Comments |
| CSPI 37 % Residents who think Cultural Services has got better | All Culture & Leisure | | | | | | | | <ul style="list-style-type: none"> Question 3 of the Council's annual Quality of Life survey will ask residents if cultural, sport and leisure services have improved over the last 12 months. The survey will commence during early 2006. |
| <p>CSPI 39 % of pop in urban area that are within 20 minutes walk of a range of sports facilities of which 2 are quality assured</p> <p>CSPI 40 % of pop in rural area within 20 minutes drive of a range of sports facilities of which 2 are quality assured</p> <p>CSPI 42 Other Efficiency Indicators for Sports Halls and Swimming Pools from the Sport England Benchmarking Service (SEBS).</p> <ul style="list-style-type: none"> Subsidy per Visit Annual Visits per sq/metre | Leisure & Sports Facilities | | | | | | | | <ul style="list-style-type: none"> Data for these PI's is collected by Sport England directly from LA's and fed into the Active Places database. Reported annually. Pending the outcome of consultation to be issued in early 2006, these PI's may be factored into 2006 CPS Assessments. |

Appendix 2 - Performance Indicator 2005-06 Improvement & Action Plan

Detail of Performance Indicator

| Ref. | Description | Performance | | | | | | | |
|-----------|---|-----------------|-------------------|-----------------|-----------------|------|--------------------------|-----|-------|
| | | 2004/05 target: | 0 [museum closed] | 2004/05 actual: | 2005/06 target: | 2750 | 2005/06 3rd Otr Position | 310 | 1,474 |
| BVPI 170c | No. of pupils visiting museums & galleries in organised school groups | | | | | | | | |

Monthly Control Target (Indications of where you need to be at the end of each month to assess whether you will hit the year end target)

| | 1st Quarter | | | 2nd Quarter | | | 3rd Quarter | | | 4th Quarter | | |
|------------|-------------|-----|------|-------------|-----|------|-------------|-----|-----|-------------|-----|-----|
| | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar |
| Target | | | | | | | | | | | | |
| Actual | | 87 | | | 753 | | | 634 | | | | |
| Target Met | | | | | | | | | | | | |

Action to achieve the target

| Action Required | Links | Action manager | Resources | Delivery date | Outcome sought |
|--|-------|-----------------|---------------------------------------|----------------|---|
| <ul style="list-style-type: none"> Schools Programme re-launched in September 2005 for new academic year | | Louise Bowmar | Existing staff, revenue and materials | September 2005 | <ul style="list-style-type: none"> Programme and promotion of organised visits re-established |
| <ul style="list-style-type: none"> £5000 secured from DFES for Wartime Memories Scrapbook Project. This will expand Second World War provision for schools, in demand from teachers | | Louise Bowmar | £5000 DFES Grant | 2006 | <ul style="list-style-type: none"> More comprehensive provision for schools, which will help to increase and/or sustain the number of visits |
| <ul style="list-style-type: none"> Budget Pressures / Proposal Report submitted to Guy Kilminster, 15/09/05. Included proposal for expansion of Community History | | Steve Blackburn | Unspecified | Unspecified | <ul style="list-style-type: none"> To enable the number of staff and skills set within the team to match demands placed upon the team, which will enable the team to |

Appendix 2 - Performance Indicator 2005-06 Improvement & Action Plan

| Action Required | Links | Action manager | Resources | Delivery date | Outcome sought |
|--|-------|----------------|-----------|---------------|--|
| and Learning Team to further develop school services | | | | | become more proactive in their work with school groups |

Risk Assessment (What potential risks need to be managed to achieve the target)

| Risk | Probability (H/M/L) | Impact | Existing Controls | Further action (by when) |
|---|--------------------------|--|---|--|
| <ul style="list-style-type: none"> Senior Officer (Community History and Learning) on maternity leave from mid October – to date, the Service has been unable to recruit a temporary replacement | Current Position is High | Delivery against this BVPI is now largely dependent on one member of staff – Louise Bowmar. As the Service has been unable to recruit maternity leave cover for the Senior Officer, the team will have capacity issues until the permanent post-holder returns | School visits are already structured so that they take up the lowest possible amount of Louise's time - self-guided visits are encouraged | <ul style="list-style-type: none"> Steve Blackbourn has investigated other opportunities for recruiting support for Louise – history/drama workshops for schools are already delivered by freelancers, and other Service staff are aware of the capacity issues and support Louise as and when their specialist skills are required |

Responsibilities

| | Name | Designation | Service |
|--|------------------|---|---------|
| Performance Indicator Manager | Guy Kilminster | | |
| Performance Indicator Deputy | Steve Blackbourn | Principal Officer – Museums, Galleries and Heritage | |
| Other Contributors to PI & Action Plan | | | |

| | | | |
|----------------------------------|------------------|---------------------|---|
| Action Plan Completed by: | Steve Blackbourn | Designation: | Principal Officer – Museums, Galleries and Heritage |
| Date: | 11/01/06 | | |

Appendix 3 - Culture and Leisure Service Complaints April – December 2005

| Category | Establishment | Details of Complaint | No of Complaints | Upheld | Action Taken | |
|-----------------|--|--|------------------|----------|--|--|
| Action of Staff | Central Library | Allegation of not returning loans [Ref: 1300] | 1 | Yes | Loan located within library, response to customer | |
| | Central Library | Early closure & impolite manner of staff | 1 | Yes | Incident occurred when air conditioning failed, early closure due to heat. Staff reminded of customer care policy | |
| | Central Library | Proof of identity needed to obtain replacement library ticket [Ref: 1383 & 1384] | 2 | No | Investigated, Member of staff followed correct procedure | |
| | Brinsworth Library | Allegation of speaking to customer impolitely [Ref: 1267] | 1 | No | Investigated, no evidence, Invited customer to join improvement group | |
| | Greasbrough Library | Issue regarding renewal of library books | 1 | No | No further information | |
| | Mobile Library | Issue regarding reminder for over due library books | 1 | Yes | No further information | |
| | Total Number of Complaints for Category | | | 7 | | |

| Lack of Service | Allegation that the Council is discriminating against residents for location of upgrading play areas [Ref: 1221] | 1 | No | Response to customer outlining plans and decision making process |
|----------------------------|--|-----------|-----|---|
| Thorpe Hesley Park | Toilet facilities locked [Ref: 1243] | 1 | No | Toilets locked due to vandalism, funding secured to make improvements |
| Clifton Park | Lack of library facilities in Wickersley [Ref: 1247] | 1 | No | Served by container Library currently Mon-Fri |
| Central Library | Early closure of Regimental Museum [Ref: 1354] | 1 | Yes | Staff to ensure that noticed are displayed informing of changes to opening-hours |
| Central Library | Restricted access to internet (ebay) | 1 | Yes | |
| Central Library | Unable to listen to music while browsing the web | 1 | No | |
| | Total Number of Complaints for Category | 6 | | |
| Quality of Service | Resolution size on computer screens [Ref: 1295] | 1 | Yes | Customer advised of temporary problem with resolution and of timescales for repair |
| Maltby Library | State of path around lake [Ref: 1203] | 1 | No | Customer advised of path maintenance taking place and of implications of weather conditions |
| Rother Valley Country Park | Poor condition of auditorium and back stage facilities [Ref: 1363] | 1 | No | Customer informed of capital fund process. Discussion to take place with property manager |
| Arts Centre | Level of charges for delay in returning books [Ref: 1403] | 1 | No | Customer informed that charges are in line with other authorities |
| Central Library | High temperatures within Library [Ref: 1328, 1364, 1365, 1366, 1367, 1368, 1416,] | 7 | Yes | Air conditioning broken, delay in repairing due to delivery of replacement part |
| Central Library | Stock within container library. [Ref: 1415] | 1 | No | Stock based on overall customer demand, increased level of CD's and cassettes requested |
| Container Library | | | | |
| | Total Number of Complaints for Category | 12 | | |
| Other | Redevelopment of Sports Centre [Ref: 1071] | 1 | No | Customer advised of plans for redevelopment, subsequent Ombudsman involvement with no interest found |
| Maltby Sports Centre | Dogs off leads in park [Ref: 1225] | 1 | No | Bye-law states dogs must be kept under control, not on leads. Working to address the problem within parks |
| Clifton Park | Transfer of land between Sheffield CC and Rotherham MBC – Thorpe Hesley [Ref: 1399] | 1 | No | Agreement for transfer not reached |
| Green Spaces | | | | |

| | | |
|---|--|-----------|
| | Total Number of Complaints for Category | 3 |
| Total number of Complaints for April – December 2005 | | 28 |

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS

| | | |
|-----------|------------------------|--|
| 1. | Meeting: | Lifelong Learning, Culture & Leisure Cabinet Member |
| 2. | Date: | 7th February 2006 |
| 3. | Title: | People’s Network Acceptable Use Policy |
| 4. | Programme Area: | Children & Young People’s Services |

5. Summary

A revision of the People’s Network Acceptable Use Policy has been drafted following recommendation of Internal Audit and is brought before Members for their approval. The Policy is attached (Appendix One) for Member’s consideration.

6. Recommendations

That Member’s approve the revised Acceptable Use Policy and its introduction for all users of the People’s Network

7. Proposals and Details

The Library and Information Service has had an Acceptable Use Policy (AUP) in place since the implementation of the People's Network facilities in 2002. The main purpose of the AUP is to outline the terms and conditions of public ICT use, rules of online behaviour and access privileges. It has been checked by the Council legal section, though it cannot be viewed as a legally binding document. It provides written guidelines for customers using the service and a clear explanation of what is and is not acceptable use of the Library Service computers in a public place. When customers sign in to use a computer they are agreeing to abide by the AUP's terms and conditions before using the public ICT facilities. There is also a brief resumé of the AUP displayed as they log-in.

The AUP also acts as a reference point for the staff supervising ICT use, rather than them drawing on their individual beliefs and values (i.e. what one person deems offensive may be acceptable to another). In the same sense, the document acts as 'back-up' or verification of acceptable use when staff have to challenge a customer.

There is a set of procedures in place when the terms and conditions of the AUP are breached. Depending on the severity of the breach:

- Staff approach the individual and remind them of the contents of the AUP
- An individual's user account can be suspended for a set period of time
- A letter explaining the suspension is sent to the individual (from Manager Library & Information Service)
- Contact is made with Legal & Democratic Services should it be considered a matter in which the Police may need to be involved

The Library felt it necessary to implement an AUP to address the concerns of both staff and public, many of whom were particularly concerned about appropriate internet use in a public area. This concern is particularly relevant when considering the mix of people using the facilities together: people from different ethnic and cultural backgrounds, for example, and adults viewing web pages alongside children.

The original AUP was created after consultation with other Library Authorities, the Chartered Institute for Library and Information Professionals (CILIP) and the Museums, Libraries and Archives Council (MLA, formerly Resource). The Library also sought advice from RMBC's own Legal department to ensure that all legal obligations were covered by the policy (e.g. data protection, copyright restrictions and relevant acts/legislations relating to misuse).

The People's Network facilities were audited in 2005. As a result of the recommendations the AUP has undergone a major review and the Library and Information Service is now seeking Council approval of the document.

8. Finance

There are no financial implications

9. Risks & Uncertainties

Offering use of the internet through the People's Network inevitably poses the risk of inappropriate usage by customers. The Acceptable Use Policy defines for users how they should use the Network and, in combination with filtering systems, ensures that the vast majority of users benefit from the Peoples Network as a communication tool and an information resource. A small number of individuals will use the Peoples Network inappropriately and the AUP offers staff the means of barring them from the Network.

10. Policy and Performance Agenda Implications

The People's Networks is a significant resource for the Council, offering the people of Rotherham free access to computers, software and the internet. It allows for electronic engagement with the Council as well as contributing to people's learning and achieving.

11. Background Papers and Consultation

Appendix One (below) – Revised acceptable Use Policy

The report has been commented upon by the Head of Culture and Leisure and the Senior Executive Director of Children and Young People's Services.

Contact Name : Guy Kilminster, Libraries, Museums and Arts Manager, x 3623,
guy.kilminster@rotherham.gov.uk

Appendix One

Rotherham Library and Information Service ICT Acceptable Use Policy

Introduction

1. Rotherham Library and Information Service is delighted to be able to provide access to computers and the internet to support the educational, recreational and cultural needs of the community. The service is available free of charge to public library members and to those visiting Rotherham. Children and young people up to the age of 16 will need to have permission from a parent or guardian to access the internet.
2. Children and young people can access the internet alone once permission has been granted. Although the Library will provide 'Safe Surfing' information to all customers, it remains the parent's or guardian's responsibility to talk to their child about safe internet usage and also about the acceptable use issues outlined in this policy.
3. We will not deny legitimate access to information by any member of the public, but we do recognise that access to electronic resources may be open to misuse and abuse. This policy has been produced in order to protect the interests of the Library Service and the community it serves.
4. Before using the computers all users must agree to abide by the terms and conditions set out in this Acceptable Use Policy. Any user who does not agree to them should immediately stop using the ICT facilities and notify library staff so that their ICT membership can be stopped. This will not affect access to other library services.
5. This policy will be reviewed every year to ensure that it remains relevant. The most current version will be available in all of Rotherham's public libraries and online at www.rotherham.gov.uk/libraries and www.rotherhamonline.info
6. Questions or comments about this policy can be directed to e-libraries@rotherham.gov.uk or you can ask any member of library staff.

Information

7. The internet contains a wealth of valuable and interesting information, but there may also be information that is inaccurate, out of date, controversial, offensive and/or illegal. Rotherham Library and Information Service can accept no responsibility for the quality, accuracy or availability of information accessed through the internet, although we will try to suggest sites that appear to be authoritative.

As a user it is your personal responsibility to ensure the accuracy of the information you discover. For guidelines on how to assess the quality of web-based information visit the Quality Information Checklist website at www.quick.org.uk/menu.htm

8. Rotherham Library and Information Service assumes no liability for any loss, damage or injury, direct or indirect, suffered as a result of using the computer facilities.

Security

9. The internet service is filtered in order to block access to websites known to contain unsuitable or illegal content. However, filtering software does sometimes block material that is perfectly acceptable. The Library Service is willing to consider releasing any such site after careful checking. Similarly, some inappropriate websites may not be filtered and if you have any cause for concern please speak to the member of staff on duty at the time.
10. Virus-checking software will run on all computers, but we cannot guarantee total protection from viruses when using the library computers. E-mails sent to and from Rotherhamonline.info mailboxes will be scanned for viruses.
11. You may not load your own software or connect your own computer equipment to library equipment or networks, although some exceptions are allowed, e.g. adaptive hardware and USB memory sticks.
12. You should never reveal your username and password to another user as you remain responsible for any misuse of the service that occurs through your account. Nor should you try to log on to the network with another person's details.
13. Online financial transactions (shopping, banking, bill payments etc.) are an increasingly common use of the internet and should only be conducted over secure connections. Secure server software encrypts (scrambles) all your personal information including credit or debit card number and name and address. The encryption process takes the characters you enter and converts them into bits of code that are then securely sent over the internet and cannot be read and understood by any third party.

Look out for the secure padlock icon in the task bar, or make sure that the web address starts with **https://**. Please note that Rotherham Library and Information Service cannot be held responsible for any losses resulting from sending confidential financial information via the internet.



Please be aware that entering personal or private details over the internet may lead to you receiving unwanted mail.

14. Families, children and young people should also be aware of other internet safety issues, as highlighted on these websites: www.thinkuknow.co.uk and www.bbc.co.uk/cbbc/help/safesurfing

Unacceptable Use

15. Rotherham Library and Information Service does not prohibit specific online activities as long as they are not considered to be illegal, offensive, obscene, abusive or troublesome to other computer users. This includes not using the ICT facilities in any way which may result in a breach of the:

- Copyright, Designs and Patents Act 1988 and the European Copyright Directive 2001;
- Data Protection Act 1998;
- Obscene Publications Act 1959 & 1964;
- Protection of Children Act 1978;
- Sexual Offences Act 2003;
- Public Order Act 1986;
- Computer Misuse Act 1990;
- Human Rights Act 1998; and
- Any other local, regional, national and international law, order or regulation.

The Council can and will monitor access to internet sites, and access to any material in breach of these terms may be subject to further action. We reserve the right to check your internet usage logs without informing you.

16. E-mails sent from Rotherhamonline.info mailboxes may be monitored to ensure that the terms of this policy are being followed.
17. Users must not interfere with equipment, amend or delete existing software or settings.

Downloading and Copyright Issues

18. We allow the legal download of music only from approved sites. Please ask staff for a guide to sites we allow you to use. This is also available from the web directory at www.rotherhamonline.info under the Hobbies and Recreation – Music category.
19. You can download material from the internet in accordance with copyright restrictions: under UK law copyright material sent over the internet or stored on web servers will generally be protected in the same way as material in other media. See www.patent.gov.uk/copy/indetail/copyinter.htm for more details.

20. You should not use the scanning facilities to copy and alter material protected by copyright. This includes Birth, Death, Marriage, Adoption and Divorce certificates; passports; official documents from the Home Office, and utility bills.
21. There are also copyright restrictions relating to the scanning of books, journals and magazines. If you are in any doubt about copyright limitations, ask a member of library staff, but you should generally follow by these rules:
 - Scanning a copy of complete works is prohibited
 - Small extracts can be scanned/copied for the purpose of private study (20 pages, or 10%, whichever is the smaller amount)
 - Only a single copy of a given page can be made
 - No more than one article per journal/magazine issue may be copied

Applying the Acceptable Use Policy in Libraries

22. Library staff have the right to instruct computer users to remove unsuitable images or text from the screen if, in the staff member's judgment, the image or text is displayed in such a way that other library users cannot reasonably avoid viewing it.
23. Rotherham Library and Information Service reserves the right to refuse further computer access to any individual accessing or distributing materials which are considered to be illegal or unacceptable, or have the potential to offend or disturb others. Library staff on site will decide whether any computer activity is unacceptable and this decision will be subject to confirmation by Library Management.
24. As well as the loss of computer privileges, other actions may be taken, including reporting a suspected, or suspected attempted criminal offence to the appropriate authorities for investigation and prosecution, and the taking of proceedings in the civil courts. If a child or young person goes against the terms of this Acceptable Use Policy, the Library Service will inform the parent or guardian who signed the consent form.

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| ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS |
|--|

| | | |
|-----------|------------------------|--|
| 1. | Meeting: | Cabinet Member Lifelong Learning, Culture and Leisure Services Cabinet Member, Children and Young People's Services |
| 2. | Date: | 7th February '06 |
| 3. | Title: | Schools Funding: Consultation Feedback and Way Forward |
| 4. | Programme Area: | Children and Young People's Services |

5. Summary

All Rotherham schools have been consulted on proposals to change local funding arrangements. The consultation period ran from 18th November '05 to 20th January '06. Results have now been analysed with an overwhelming majority of schools being in favour of the proposals. There are some differences between the primary and secondary phases and these are explored further in section 7. Any changes will remain in place for at least 2 years until the beginning of a 3 year budget settlement in 2008/09.

6. Recommendations

It is recommended that (i) the feedback to the consultation is noted (ii) the changes as described in Appendix 1 are implemented from April 2006 (iii) the formula continues to be reviewed over the next 2 years with the Schools Finance Strategy Team and the Schools Forum.

7. Proposals and Details

All schools in Rotherham were consulted on the formula changes as described in the recommendations in Appendix 1 over the period 18th November 2005 to 20th January 2006.

The most significant changes related to the distribution of funding for Special Educational Needs (SEN). As reported below schools agreed with the proposed change from delegating resources according to the number and kind of statements (the matrix approach) to one which was formula driven based predominantly on a mixture of attainment and deprivation statistics (Appendix 2).

The DfES new funding regime means that if the proposals were to be implemented, then they either had to start from April 2006 or wait until April 2008. This is because the DfES wish to introduce more stability into the funding system. Consequently the schools were requested to state their preference for the implementation date. Overall 86% of schools preferred an implementation date from 1st April 2006.

However secondary schools split evenly with 2 schools suggesting that they would agree to either date.

The above was reported to the principal advisory body on Schools Funding, the Schools Forum on 27th January 2006. They confirmed their agreement to the principles of the proposals but recognised the differences in the voting pattern described above. Appendix 3 summarises the consultation for all proposals, including a resolution from secondary headteachers, wishing to maintain the status quo for the 2006/07 formula (as presented to the Schools Forum).

It should be recognised that if the changes are to be implemented then this should be for both primary and secondary. This is because cessation of statements in the primary phase would mean that when these pupils enter the secondary phase the element of SEN funding would not be 'pupil' identifiable and as pupils with statements leave the secondary schools the SEN matrix funding would have to be redirected through the Age Weighted Pupil Unit (AWPU) which would undermine the true value of SEN funding for Rotherham schools within the funding formula. The only way to avoid this would be to review pupils at the end of the primary phase and provide them with a statement for the secondary phase with the sole purpose of driving funding. Additionally, the DfES have worked with the Authority to develop a suitable formula as they consider the current method of SEN delegation to be inappropriate.

Consequently it is proposed that all changes are implemented from April 2006.

8. Finance

The following summarise the relevant funding for each proposal:

| | |
|--------------------------------|---------|
| SEN | £3m |
| Learning Support Initiative | £0.313m |
| Specific Learning Difficulties | £0.126m |

| | |
|--|---------|
| Pupil Retention Grant | £0.709m |
| Ethnic Minority Achievement Grant and related Social Deprivation Funding | £0.773m |
| Flower Beds | £0.233m |
| Total | £5.154m |

9. Risks and Uncertainties

Risks and uncertainties reflect a wider national picture. Schools are already coping with changes to funding arrangements through the Dedicated Schools Grant and the consequences from Teaching and Learning Responsibilities. However, the great majority of schools agreed with the principles of the consultation, which should lead to a more equitable and targeted distribution of funding, especially for SEN.

The second principal risk is for those schools whose budget is reduced by these proposals. Again several protection factors are in place for those schools and the Programme Area will be sensitive to them. The protection factors include the minimum funding guarantee, 3% cash floor in the formula, 3 year transitional protection and the Schools in Financial Difficulty Fund.

10. Policy and Performance Agenda Implications

The proposals support the Council's Corporate Priorities and the Community Strategy. In particular they support those of Rotherham Learning, equity and sustainability. The overall principle of the proposals is to promote a more equitable and sustainable distribution of resources, which should more accurately reflect the needs and cohort of individual schools.

11. Background Papers and Consultation

Cabinet Member Lifelong Learning, Culture and Leisure Services, October 2005
Schools Forum, 25th January 2006
Chairs and Vice Chairs, Primary and Secondary Headteachers meetings
(November – December 2005)

Contact Name : Graham Sinclair
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Appendix 1

Summary of recommendations following from the Schools Funding Consultation

- I. The funding for high incidence Special Educational Needs (SEN) moves to a formula distribution instead of the current matrix. The formula is described in Appendix 2.
- II. The funding for exceptional needs SEN would act as a 'top up' for mainstream school, reflecting the needs of the individual pupils.
- III. The funding for the Learning Support Initiative is distributed on the same formula as for high incidence SEN.
- IV. The funding for Specific Learning Difficulties is distributed through the Age Weighted Pupil Unit.
- V. The funding for the Pupil Retention Grant is distributed through 50% Age Weighted Pupil Unit and 50% Social Deprivation.
- VI. The funding for the Ethnic Minority Achievement Grant and the Ethnic Minority Related Part of Social Deprivation funding is distributed to those schools with 10% or more ethnic minority population.
- VII. There is a retention amount for 3 bilingual support assistants to be targeted at those schools with less than 10% ethnic minority population.
- VIII. The cash flow for schools is increased to 3% (from 5%).
- IX. Support for schools in financial difficulty is given to those schools with a deficit of £10,000 or more.
- X. The funding for future flower beds is distributed through the age weighted pupil unit.
- XI. Transitional protection is given for up to 3 years for those schools losing more than 0.5% of their budget for the SEN charges.

Appendix 2Formula for High Incidence SEN

Primary :-

- Number of Looked After pupils £250 per child
- Lump sum for Infant schools and Infant Departments £250 per 50 pupils
- Free School Meals 30% Budget Allocation
- Pupil mobility 10% Budget Allocation
- Prior attainment KS1-Reading 10% Budget Allocation
- Prior attainment KS1-Writing 10% Budget Allocation
- Prior attainment KS1-Maths 10% Budget Allocation
- Index of Multiple Deprivation 30% Budget Allocation

Secondary:-

- Number of Looked After pupils £250 per child
- Free School Meals 30% Budget Allocation
- Pupil mobility 10% Budget Allocation
- Prior attainment KS2-English 10% Budget Allocation
- Prior attainment KS2-Maths 10% Budget Allocation
- Prior attainment KS2-Science 10% Budget Allocation
- Index of Multiple Deprivation 30% Budget Allocation

Appendix 3**Summary of Consultation Feedback**Full Consultation Response, by number and % of school

- Primary 28 (27%)
- Secondary 13 (81%)
- Special 0 (0%)
- Overall 41 (32%)

Proposals Summary

| Positive Responses | Overall | Secondary |
|------------------------------------|----------------|------------------|
| SEN (via a new formula not matrix) | 92% | 56% |
| LSI (via proposed SEN formula) | | 63% |
| SPLD (via AWPU) | | 56% |
| PRG (50% Soc.Dep, 50% AWPU) | | 69% |
| EMAG (10% + ME population) | 89% | 56% |
| 3% Cash Floor (from 5%) | 98% | 81% |
| SIFD Support (£10k+ only) | 95% | 94% |
| Flower Beds (via AWPU) | 95% | 63% |
| Transitional Protection (3 years) | 95% | 75% |
| 2006 Implementation Date | 86% | 56% |
| 2008 Implementation Date | 16% | 56% |

Secondary Headteachers Resolution to Schools Forum, 27th January 2006

“Following in-depth discussions and consultation, secondary headteachers wish to maintain the status quo for 2006-07 formula and seek further full review of the principle and philosophy of an inclusive agenda”.

By virtue of paragraph(s) 5, 7, 8 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted